

Procedure for **REGISTERING** and **DEFENSE** the Diploma Exam for undergraduate university study programs in the **Faculty of Electrical Engineering** – National University of Science and Technology **POLITEHNICA Bucharest**

Students who have completed the fourth year of study and have passed all the other exams are eligible to register for and take part in the Diploma Examination.

According to Order of the Ministry of Education No. 3691/2024, for the graduates of the Class of 2026, the final graduation examinations are organized in three sessions: **the summer session (June–July 2026)**, **the autumn session (September 2026)**, and a session in **February** of the following academic year, 2026–2027.

Graduates from previous classes may register for the final graduation examinations during the sessions scheduled for the current class.

Summer Session Registration

15.06.2026 – 22.06.2026

What do I need to do to register?

Summer Session Defense

29.06.2026-03.07.2026

What do I need to do to be able to take the exam?

Registration for the Diploma Exam in the SUMMER SESSION

The registration of graduates from the Faculty of Electrical Engineering for the Diploma Exam is carried out individually, between **June 15, 2026 –June 22, 2026**, with each graduate having to **personally submit** the following documents to the faculty secretariat:

a) application for registration for the exam. The form is obtained from the online platform studenti.pub.ro, completed and signed by the graduate and the supervising teacher.

b) identity card in certified copy "according to the original" based on the original document presented by the graduate (passport + residence permit for foreign students).

c) Declaration of originality of the diploma project.

The form is obtained from the studenti.pub.ro platform, completed and signed by the graduate and the scientific supervisor.

d) Proof of completion of the employability questionnaire.

The form is obtained from the studenti.pub.ro platform.

e) Two (2) recent photographs, on matte photographic paper, color, 3x4 cm format.

f) Receipt for payment of the diploma exam fee, for students who paid the tuition fees in the last year of studies (350 lei). Payment of this fee will be made online.

g) similarity ratio of the final work (first page with graphic representation) - a maximum of 30% similarity is accepted (F.C. decision of 29.05.2025).

h) analysis and interpretation of the similarity report (prepared by the supervising teacher).

Defense of the Diploma – SUMMER SESSION

The Diploma **Defense shall be conducted individually**, in person, between **June 26, 2026 – July 03, 2026**. In order to take the Diploma Examination, graduates of the Faculty of Electrical Engineering must complete the following steps:

1. Preparation of the diploma thesis under the supervision of a scientific advisor.

The scientific advisors for diploma theses may be any of the Faculty's teaching staff.

2. Elaboration of the diploma thesis topic.

The document shall be prepared by the graduate together with the scientific advisor. The document must be handwritten signed, in the following order (following the approval flow below):

Graduate → Scientific Advisor → Head of the Department of the Scientific Advisor → Dean of the Faculty of Electrical Engineering.

The document shall follow the above-mentioned approval flow in printed format. The scientific advisors of the diploma theses shall provide the final document (containing all required signatures) to the graduate. The graduate shall attach the final document to the diploma thesis.

Defense of the Diploma – SUMMER SESSION

3. Obtaining the approval from the scientific advisor for the defense of the diploma thesis (evaluation report with the proposed grade).

The scientific advisor will prepare a report explicitly and duly justifying the proposal regarding the acceptance (or rejection) of the diploma thesis. The report shall also include a proposed grade for the thesis, which shall serve as a guideline for the examination committee. The document will be uploaded by the scientific advisor through a Microsoft Form (one form for each Bachelor's degree program). Teaching staff members will receive an e-mail with the link to the form. The scientific advisor shall inform the graduate once the report has been uploaded.

Deadline for uploading the document June 26, 2026.

4. Uploading the diploma thesis to the curs.upb.ro platform.

After completing the previous steps, the graduate must upload the final version of the diploma thesis (in PDF format) to the curs.upb.ro platform under the course "Diploma Thesis Preparation".

The deadline for uploading the document is **June 26, 2026**. The printed version of the diploma thesis will be presented to the examination committee on the day of the defense (one copy only).

5. Scheduling the Diploma Examination Defense with the secretary of the examination committee.

After obtaining the approval to present the diploma thesis from the scientific advisor (the evaluation report with the proposed grade uploaded through the Microsoft Form), the graduate must e-mail the secretary of the examination committee to schedule the Diploma Examination Defense.

The name of the secretary of the examination committee and the names of all committee members, will be published on the website of the Faculty of Electrical Engineering and on the curs.upb.ro platform.

Defense of the Diploma Examination – SUMMER SESSION

6. Preparation of the diploma thesis presentation.

The graduate must prepare the presentation of the diploma thesis (it's recommended to prepare a document in PPT, PPTX, or PDF format) under the guidance of the scientific advisor.

The presentation should emphasize the graduate's actual achievements.

7. Uploading the diploma thesis presentation to the curs.upb.ro platform.

After preparing the diploma thesis presentation, the graduate must upload the final version of the presentation document (converted to PDF format) to the curs.upb.ro platform under the course "Diploma Thesis Preparation". **Deadline for uploading the document June 26, 2026.**

8. Defense of the Diploma Examination between June 29, 2026 – July 03, 2026.

The graduate shall take the Diploma Examination on the date and time scheduled by the secretary of the examination committee. The examination shall be conducted in person, in the room and on the date previously displayed on the faculty noticeboard and consists of the presentation of the diploma thesis followed by a question-and-answer session conducted by the examination committee, based on which the graduate's knowledge will be assessed.